



# AIA Southwestern Oregon

## Board of Directors Meeting Minutes

November 19, 2008

**Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR**

**Meeting Place: Actors Cabaret , Eugene, Oregon**

### **Board Members 2008:**

	<b>Initials</b>	<b>Present:</b>
President: W. Jody Heady, AIA <a href="mailto:jody@heady-architect.net">jody@heady-architect.net</a> / <a href="mailto:jheady@hacsa.net">jheady@hacsa.net</a>	JH	X
President-Elect: Randy Nishimura, AIA <a href="mailto:rnishimura@robertsonsherwood.com">rnishimura@robertsonsherwood.com</a>	RN	X
Secretary: Paul Dustrud, AIA <a href="mailto:dustrud@dustrudarchitecture.com">dustrud@dustrudarchitecture.com</a>	PD	X
Treasurer: Kurt Albrecht, AIA <a href="mailto:cba@rio.com">cba@rio.com</a>	KA	
Director: Jean Duffett, AIA <a href="mailto:jduffett@berryarch.com">jduffett@berryarch.com</a>	JD	X
Associate Director: Mariko Blessing, Associate AIA <a href="mailto:mariko@2-form.com">mariko@2-form.com</a>	MB	X
Past President: Eric Gunderson, AIA <a href="mailto:egunderson@pivotarchitecture.com">egunderson@pivotarchitecture.com</a>	EG	X
Web Master: Jessica Gracie <a href="mailto:jgracie@pivotarchitecture.com">jgracie@pivotarchitecture.com</a>	JG	
AIAS Associate Not Present Oregon AIA Delegate Bill Seider	BS	
<b>Administrator</b> Component Executive: Don Kahle <a href="mailto:dk4aia@gmail.com">dk4aia@gmail.com</a>	DK	X

**Initials indicated within the body of the minutes represent action items by that board member. The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters. (This meeting was not recorded however)**

Minutes reflect action items only; reference the Presidents agenda for additional information.

***Meeting called to order: October Minutes Approved***

### **President Report: JH**

- Finalized December Holiday Party Location
  - 17<sup>th</sup> of Dec At Midtown Arts Center
  - Voted to approve 200\$ for live entertainment, (Booked Quartet)
- Transitional board Meeting
  - Set for 6:00pm at MAC 3<sup>rd</sup> December
  - Preferable to have hand-off of member duties occur individually.
- Jody will have limited involvement after Dec as he will be departing for Australia for 5 months.
- Announced that AIAS will be showing for Meeting
- Nancy Cheng and Jody Heady issued gift certificates 50\$ ea for Slogan for 2010.
- Logo contest. Still pending, what about a formal announcement?
  - Winner, 2010 Conference admission.+

### **President Elect Report RN:**

- Imaginit sponsor for Tonight's Program
  - Other sponsors are willing to step up and sponsor most all programs including picnic.
    - 300\$ max sponsorship, billed.
- Scholarships available national, DEC 5<sup>th</sup> app deadline.

- Will fill out for RN and MF
- Some people might have been inadvertently mailed to.
- JD to make call list for board to follow up on.
- National to send letter to architects.

**Treasurer Report: KA**

- Rolled over one CD 2.32 for 9 months extended, the smaller CD.
- JH forwarded income information from AIA Documents

**Secretary Report: PD**

- No report

**Director Report: JD**

- How have contacts been going?
- Jody unable to make calls due to lack of phone access and conflict of interest.
  - JD to take his calls
- Need AIA Form on website for membership.
- Don't forget free dinner enticement. But it needs a certain amount of signups.

**Associate Director Report: MB**

- Reverse Crit discussion.
  - Save for next meeting.
  - Should be separate event.
  - Might be cheaper and easier to do.
  - Look at simple times, day-or weekend.
- Interest in holding events at U-O
  - Food issue is a problem.
- Tour of School of Music School..
  - RN to call Facilities.
- Mariko needs to have list of new projects to tour, mfg's etc. Brainstorm...

**AIAS President:**

Not Present

**Past President EG**

- No Report

**Component Executive: DK**

- City Club Membership interested in swapping membership as program sponsor.
- Karen Johnson at AAA meeting to discuss more collaboration, intern, etc.
- Continuing Education:
  - Needs to list 4 clear objectives for learning.
  - DK needs some more help for the process of getting credits recorded.
    - Forms have been expanded and are more complex.
- Noted CSI Certification classes for February.
- Some invoicing issues:
  - Unpaid bills equal 1,131\$
  - Resent duplicate invoice.
- Design by architects at Schnitzer.
- Reviews for Studios...

- Contact method...needed.
- U-O contact...

**Webmaster: JG**

- Not Present.

Charrette EWEB.

Get memo of understanding from EWEB and city in order to formalize it.

- RN to help get the ball rolling, MF to work on the Charrette with the students.
  - Synthesize the two.

Committee Reports:

**Committees: Currently under way and needing volunteers and chairs!!**

Community Affairs	John Ruiz next meeting.
Peoples Choice Awards	Re-install at Mac. Or install at Eugene Library.
By Laws Committee	JH No report, Jody would like to do remotely from Aus.
Budget Committee,	JH No report (RN submitted projected 09 Budget at Trans Mtg.)
Design Awards (regional)	Need to solicit so we have something for 2010
PNW-AIASWO 2010	More discussion needed.
Alaska Design Awards	Done
R-G Inset Committee	Survey. lock in past purchasers price ea year.
AIA 150 Committee	Art Paz says Google Earth is still going...
Programs Committee	See above.

- Discussed assigning committees to relate to each board member's position:
- Voting digitally has been verified in the by-laws by RN.
- Explore jury selection for Design Awards.
- Need to explore the real numbers anticipated for what defines success for the chapter.
- Make certain that Web template is ready for deployment and installation for 2010 PNWC.
- Still no debriefing on Honolulu...

Committee updates Refer to Presidents Agenda for details.

**Adjourned: Next meeting time: 5:00 pm, Wednesday, December 17<sup>th</sup> at Midtown Arts Center Eugene OR**

**The Holiday Party!!**

Respectfully submitted, Paul Dustrud, AIA, Secretary AIASWO 2008